



**Appointment Application**  
County Volunteer and Other Committee and Boards

*The McDuffie County Board of Commissioners appoints citizens to various committees and boards. This application assists in providing background information to be considered by the Board of Commissioners when making appointments to these various positions. If you need additional space, please attach extra sheets. You are welcome to submit a resume as well, but it is not required.*

**Thank you for your interest in serving the McDuffie County Community.**

**Applicant Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/ZIP: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ Email: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_

How long have you been a resident of McDuffie County: \_\_\_\_\_ Years/Months

**Committee and Board Information**

Name of Position/Board you are applying for: \_\_\_\_\_

Are you presently serving on a County Committee or Board? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you willing and available to attend training sessions on-site and/or off-site if provided by the County? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you able to meet the attendance requirements of the position for which you are applying? Yes No

Please briefly explain your reasons for wishing to serve on the Committee/Board you selected:

\_\_\_\_\_

Please specify any activities in which you are presently engaged or plan to be engaged that might create a serious conflict of interest if you should be appointed to this position.

\_\_\_\_\_

Are you willing to be considered for appointment to any of the other Committees/ Boards if a position is not available on the Committee/Board of your first choice: \_\_\_\_\_ Yes \_\_\_\_\_ No  
If yes, please list the Committee/Boards for which you would like to be considered (in order of interest).

**Previous Volunteer Experience**

Summarize your previous volunteer experience:

**Special Skills or Qualifications**

List any abilities, skills, licenses, certificates, specialized training, or interests you have that apply to this County Committee/Board.

*(see County Clerk for necessary qualifications specific to the Committee/Board you are applying for)*

**Questions to consider before applying for member on a Committee or Board:**

- Do I fully understand what this Committee or Board expects from me?
- Am I committed to the goals and mission of this Committee or Board?
- Can I afford the demands on my time, resources, and energy?
- Will I attend meetings regularly, making them a priority for the duration of my appointment?
- Am I willing to perform a reasonable amount of work outside of regularly scheduled Committee or Board meetings and prepare for each meeting?
- Can I work effectively with the other members of the Committee or Board?
- Am I willing to participate in necessary Committee or Board training, education and development activities that will improve my effectiveness in my position?

**Certification:**

I certify that the information contained in this application and supplemental sheets (if applicable) is true and correct. I authorize the verification of the information in this application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return signed application to:**

McDuffie County Board of Commissioners  
County Clerk  
210 Railroad Street  
Thomson, Georgia 30824

Fax: 706.595.4710

Email: [carrie.edwards@thomson-mcduffie.gov](mailto:carrie.edwards@thomson-mcduffie.gov)